

## Grant Applications for Bradford on Avon on 11/03/2020

ID	Grant Type	Project Title	Applicant	Amount Required
3649	Community Area Grant	Holt Pre-School - New Building - Kitchen Facilities	Holt Pre-School	£5000.00
3707	Community Area Grant	Ground maintenance	Staverton Rangers FC	£1100.00
3663	Health and Wellbeing Grant	Wiltshire Music Centre community pilot project at Selwood housing	Wiltshire Music Centre Trust Ltd.	£588.79
3641	Health and Wellbeing Grant	Carers Choir	Carer Support Wiltshire	£1372.00
3655	Area Board Initiative	Cabinet to house defibrillator for public use in park	Bradford on Avon Rowing Club	£570.00

ID	Grant Type	Project Title	Applicant	Amount Required
3649	Community Area Grant	Holt Pre-School - New Building - Kitchen Facilities	Holt Pre-School	£5000.00

**Submitted:** 05/02/2020 17:20:50

**ID:** 3649

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Holt Pre-School - New Building - Kitchen Facilities

**6. Project summary:**

Holt Pre-School are in the process of replacing their existing singular mobile building which is beyond

economic repair. Part of the building replacement project Holt Pre-School need funds to fit out a kitchen area to be used by staff and pre-school children. A new kitchen area would allow the children to explore their cooking skills and develop their knowledge about food where it comes from and what is healthy and unhealthy. The upgrade of these facilities will encourage a greater use of this building by the community and various groups e.g. for children's parties providing refreshments for the village scarecrow hunt and for seasonal fayres.

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 6RA

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Health and wellbeing

Our Community

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2019

**Total Income:**

£93826.00

**Total Expenditure:**

£86741.00

**Surplus/Deficit for the year:**

£7085.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£51877.00

**Why can't you fund this project from your reserves:**

We are in the process of raising over 130000 for a new pre-school and need to ensure we keep sufficient reserves to fund any contingencies.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£130000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Single Modular Building	110000.00	Reserves	yes	18000.00
Kitchen Area	5000.00	Grants / Funding		95000.00
Toilet and washbasins	5000.00	Donations		7000.00
Office Area	5000.00			
<b>Total</b>	<b>£125000</b>			<b>£120000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

A new pre-school building with updated kitchen facilities allows the pre-school to continue to provide a quality service to the village. It is the only pre-school in the village and allows parents to access their Government Free Entitlement Funding for 2, 3 and 4 year olds without having to travel to Bradford on Avon Melksham and Trowbridge. This would be inconvenient for parents without their own transport and detrimental to the environment causing an increase in traffic and demand for parking. The community use the pre-school for various events and feedback from a recent scarecrow hunt was that there was a need for toilet and refreshment facilities. Pre-school would fill that gap by providing toilets and refreshments from the new kitchen facilities to serve the village and beyond. A new building would allow pre-school to support a greater range of community activities and be more attractive for hire having upgraded kitchen facilities. There is a lack of childcare provision in the area and a need for a pre-school in Holt. The new building and kitchen facilities would welcome all children regardless of their needs and abilities and allow them to take part in cooking activities. Parent coffee mornings and fund-raising activities would also be held at Pre-School. The new building would allow parents to drop off their school children at 8am rather than 8.45 for Breakfast Club including breakfast from the new kitchen facilities which allows parents flexibility in getting to work and ensures children have a good breakfast before school. The new building would enable pre-school to continue to work with the primary school to share information and support improving the transition from pre-school to primary. The pre-school would continue to offer employment to six people from the village and local community and allow children to continue to have links with the church luncheon club care home National Trust gardens and events e.g. carol singing harvest festival Forest Schools. The existing pre-school is not energy efficient so replacing the building with a new and energy efficient structure kitchen appliances and water saving taps would lead to a saving in energy costs be better for the environment and teach the children the importance of being environmentally friendly.

**14. How will you monitor this?**

We will ask the community for feedback and ensure they are fully involved in the design and planning of

the new building. Parents will be kept fully involved and a series of meetings will be held to ensure everyone is kept fully updated. The community will have a say in the type of events that should be held in the new building and the rates that should be charged. We have a number of children with complex needs including communication social and emotional and the activities taking place in the new kitchen facilities will be designed to assist these children. We will track the progress of these children and record progress made in terms of communication skills independence exploration and confidence as we expect to see an improvement in these skills once the new kitchen facilities have been available for the children to use and explore.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

We are fully committed to safeguarding and have strict policies and procedures in place to ensure the safety of children at all times. Our recent Ofsted Inspection Report May 2019 recognised that our arrangements for safeguarding are effective. Staff have a good awareness of their roles and responsibilities to protect children's welfare. They are confident in the possible signs that could indicate a child is at risk and know who to report concerns to. The manager monitors staff performance well and staff receive regular supervision to support and develop all areas of practice. Staff benefit from regular training and this has a positive impact on children's all-round development. Holt Pre-School ensure that all staff and volunteers have DBS checks and we regularly check and update the central record. The Pre-School Leader is ultimately responsible for safeguarding. Any building work will take place over the summer when the pre-school is closed thus ensuring that the children and other members of the community are kept well away from the construction site and the construction company will be made fully aware of the importance of good business practice. As the current building is damp and in need of repair the new building will offer a much more child friendly environment that welcomes all regardless of ability.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We are applying for a number of grants and funding as Wiltshire Council have said they will no longer support the building financially. We have a small amount in reserves to put towards this project.

**17. Is there anything else you think we should know about the project?**

The overall cost for a new pre-school will be £125000 plus VAT.

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3707	Community Area Grant	Ground maintenance	Staverton Rangers FC	£1100.00
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**Submitted:** 24/02/2020 20:32:07

**ID:** 3707

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Ground maintenance

**6. Project summary:**

Due to the club numbers our pitches are being well used and in need of major repairs this summer to maintain the pitches we need to carry out the following 165x4 per treatment and application of 3-4 times a

year oasis water conserve treatment is required this will be an additional £125 for 7v7 6v6 £120 and £145 for 9v9. Topsoil and the rye grass seed would be £715 a year total treatment £2415 £600 labour.

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA14 6PA

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

Our Community

Safer communities

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

02/2020

**Total Income:**

£18211.00

**Total Expenditure:**

£17419.00

**Surplus/Deficit for the year:**

£792.00

**Free reserves currently held:**

(money not committed to other projects/operating costs)

£500.00

**Why can't you fund this project from your reserves:**

The current funds are required to reregister the teams and pay for the rent and insurance

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost	£2415.00
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Total required from Area Board		£1100.00	
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
Grass seed	650.00		
soil loam	65.00		
fertizer treat application	660.00		
oasis water conserve	390.00		
labour	650.00	fund raising	500.00
<b>Total</b>	<b>£2415</b>		<b>£500</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Bradford on Avon

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

To provide quality safe opportunities for young people of all ages in our community, to provide a safe and positive alternative place to go other than playing on the street, to introduce people to football regardless of age ability sex religion and ethnic background, to improve the performance of players coaches and volunteers within club and to help people realise their potential develop personal skill and confidence. The local community and school will benefit from the good playing surface of the ground

**14. How will you monitor this?**

we will monitor the progress on monthly basis as this project is ongoing and will require good maintenance to maintain a good quality of surface. Due to the current ground surface it requires extra maintenance to get the area back to safe playing area.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

The Club is supported by Wiltshire FA and the club carries out a DBS check on all Club officials. We currently have Two welfare officer in the club that monitor safe guarding and ensure all coaches complete the safe guarding courses.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

this project is ongoing so number of funds will be arranged to raise the extra funds to enable us to continue to carry out the work for the future but with the big part of the work carried out it should be more manageable to maintain over coming years

**17. Is there anything else you think we should know about the project?**

18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3663	Health and Wellbeing Grant	Wiltshire Music Centre community pilot project at Selwood housing	Wiltshire Music Centre Trust Ltd.	£588.79
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**Submitted:** 10/02/2020 16:29:01

**ID:** 3663

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Health and Wellbeing Grant

**2. Amount of funding required?**

£501 - £5000



**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Wiltshire Music Centre community pilot project at Selwood housing

**6. Project summary:**

Wiltshire Music Centre and Selwood Housing Ltd will deliver a creative arts pilot project in three sheltered housing schemes in Bradford on Avon between May September 2020. A singing workshop will be delivered in each of the three newly refurbished community lounges of St Margaret's Court St Aldhelms and Cedar Court raising awareness of these community spaces amongst older residents and the wider community and encouraging social activity within each scheme. Residents will be invited to a further event at Wiltshire Music Centre based on the feedback and interests gathered in the sessions.

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA15 1HN

**9. Please tell us which theme(s) your project supports:**

Health and wellbeing

Leisure and Culture

Older People

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2019

**Total Income:**

£1004402.00

**Total Expenditure:**

£1186572.00

**Surplus/Deficit for the year:**

£-153547.00

**Free reserves currently held:**  
**(money not committed to other projects/operating costs)**  
 £117332.00

**Why can't you fund this project from your reserves:**

The level of free reserves held by the organisation is equal to approx. 2 months expenditure to protect against future risk. We are unable to spend these funds on project costs if we are to ensure the long-term resilience of the organisation.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£952.61		
Total required from Area Board		£588.79		
<b>Expenditure</b>		<b>Income</b>	<b>Tick if income</b>	
<b>(Itemised</b>	<b>£</b>	<b>(Itemised income)</b>	<b>confirmed</b>	<b>£</b>
<b>expenditure)</b>				
Artists fees 3x Selwood schemes	480.00	Selwood community lounge room hire in kind	yes	78.84
1 x WMC event @ 120 each				
Selwood community lounge room hire	78.84	Selwood staff costs (in kind)	yes	90.00
Selwood staff costs	90.00	Refreshments (in kind)	yes	50.00
Refreshments	50.00	WMC event room hire (in kind)	yes	45.00
WMC event room hire	45.00	WMC marketing costs (in kind)	yes	50.00
WMC marketing costs	50.00	Donations / contributions from residents and visitors		50.00
WMC project management @ 20	158.77			
<b>Total</b>	<b>£952.61</b>			<b>£363.84</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Bradford on Avon

### **13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This pilot project aims to directly benefit 64 residents in Selwood sheltered housing accommodation in Bradford on Avon an additional 30 members of the local community and 10 residents in neighbouring bungalows. We will reach indirect beneficiaries through raising awareness in the wider community of the new community facilities reaching local community groups and organisations family and friends of Selwood residents. There are four key project aims 1.to enable older people living in sheltered housing accommodation in the town to benefit from creative stimulation and activity to benefit their mental health and wellbeing2.To support residents to come together as communities for mutual support tackling loneliness and isolation and leading to enhanced sense of belonging and wellbeing3.To invite the wider community into sheltered schemes to build community links and networks4.To promote and make best use of newly refurbished sheltered housing facilities to raise awareness of and promote these spaces to the wider community to benefit local community groups and organisations and through their use of schemes to also benefit residents and sustain the benefits of the project. Selwood Housing has been a key delivery partner for the WMC Celebrating Age Wiltshire CAW project in Trowbridge which has comprehensively demonstrated that arts and culture are a powerful tools to engage older people in the community to draw people out increase their confidence support mental health and feelings of wellbeing. Evidence gathered within the CAW project has shown tremendous benefits which are however limited to certain areas of Wiltshire. There are three Selwood Housing Sheltered Schemes in Bradford On Avon all with communal lounges but with limited use of these facilities by residents. Recent consultation with residents suggests that as services in Selwood's sheltered schemes have reduced as funding arrangements have changed there are more limited opportunities for residents to get together and residents do not get to know new people moving which further erodes the sense of community. Residents would value more activities in the lounges and to see facilities used positively to bring people together and support a sense of community. As the lead partner in the CAW WMC have substantial experience and networks to deliver high quality projects of this nature across Wiltshire. Through this pilot project WMC will develop our relationships within our local organisations such as BOA Senior Forum to help us bring valuable creative arts project to our local residents and make Wiltshire Music Centre more inclusive for the whole community. Many residents of Sheltered schemes in BOA live with a range of health conditions such as Dementia mental health conditions long term alcohol related illness physical disabilities and age- related illness. Residents who live alone also face issues around social isolation and loneliness linked to a reduction in support services over many years going back to funding cuts which led to the loss of sheltered housing wardens. Selwood Housing does provide limited housing related support which residents highly value however this does not include social support. This pilot project will deliver three Sing a Long sessions one at each of the Bradford on Avon sheltered schemes between May and September 2020. Establishing a safe and familiar space for people to be creative using an experienced facilitator will bring people together enable them to socialise and enhance friendships to participate in an enjoyable and life enhancing activity to showcase skills and widen their horizons. It will also help address feelings of loneliness and isolation. Inviting the wider community in will help to showcase the facilities in the newly refurbished communal areas widen the sense of community to include others and set a precedent for the wider community to come into the schemes after the pilot project. The pilot project will be an opportunity for WMC to get to know the local community and to consider how to continue to build further links and opportunities both within the three settings and at the venue. After consultation with participants at the singing days WMC will invite participants to a bespoke event e.g. a coffee morning with music an accessible lunchtime concert or a workshop at the centre with the intention of bringing together the three groups.

### **14. How will you monitor this?**

Participant evaluation will be gathered verbally and using short paper feedback forms during social time just after the sessions. Practitioners staff and volunteers will have a verbal debrief meeting after the session

and complete online post-project forms. The evaluation will be designed to find out the extent to which residents value the opportunity to attend an arts- based event in their scheme The impact that the events have on people- e.g using a simple question such as How did the event make you feel or What difference did the event make to your day/week, What other types of events and activities older people would like to see developed in their schemes to benefit the area, The extent to which the wider community attend events, The best approach to marketing and promoting events to older people in the wider community area, The views of the wider community on the facilities available and the uses for which they might book them to support older people going forward, The appetite for a larger arts based partnership project for older people in Bradford on Avon.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

Wiltshire Music Centre Trust is committed to safeguarding and promoting the welfare of children young people and vulnerable adults and expects all staff volunteers and partners to share this commitment. All leaders delivering activities for WMC have a current DBS check. Moreover, all artists and practitioners working with us are required to comply with Wiltshire Music Centres detailed Safeguarding Policy as per the standard contractual agreement.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Wiltshire Council funding will enable the project team to deliver the first stage of our pilot project giving us the opportunity to deliver a workshop in each setting and consult with residents and gather feedback. The next stage of the project will be to develop a sustainable plan based on this evaluation and approach charitable trusts and foundations for further financial support.

**17. Is there anything else you think we should know about the project?**

This application is to pilot creative arts activity in the three newly refurbished community lounges in Bradford-on-Avon Selwood Housing schemes. In response to the feedback gathered at these events and our combined knowledge and understanding of the successful delivery model established by the Celebrating Age Wiltshire Selwood Housing and Wiltshire Music Centre will consider how to continue to a regular creative arts engagement programme within the schemes. This will consider more sustained workshops and events based at the three settings enabling residents to access the WMC programme through offering transport support accessible programming and bespoke events e.g. pre-concert talks cake concerts and workshops. The costs for this will include artists delivery fees planning transport for resident's venue hire and refreshments.

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3641	Health and Wellbeing Grant	Carers Choir	Carer Support Wiltshire	£1372.00
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**Submitted:** 30/01/2020 12:57:55

**ID:** 3641

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Health and Wellbeing Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Carers Choir

**6. Project summary:**

We seek support to run a carers choir in Bradford on Avon. Singing in a choir has many health benefits - research indicates that people who participate in a choir enjoy a greater feelings of togetherness reduced stress levels and depression and improved mental and physical well-being. Carers rarely get a break and a choir will give them the opportunity to do this as well as develop their singing abilities grow in confidence

and get support from their peers. We need funding to cover the costs of a venue refreshments choir director and volunteers.

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA15 1LN

**9. Please tell us which theme(s) your project supports:**

Health and wellbeing

Older People

Our Community

Other

If Other (please specify)

Carers

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2019

**Total Income:**

£1344519.00

**Total Expenditure:**

£1279357.00

**Surplus/Deficit for the year:**

£65162.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£444762.00

**Why can't you fund this project from your reserves:**

We hold sufficient funds in our reserves to fund 6 months of essential services winding down costs and financial obligations. We provide a county-wide service and are unable to deplete our reserves to fund a project with such a limited local focus.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**



Total Project cost		£2744.00		
Total required from Area Board		£1372.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Choir director	720.00	Our contribution	yes	900.00
Venue	552.00	Other donations		472.00
Volunteer training expenses	100.00			
Refreshments	172.00			
Posters and flyers	300.00			
Staff salaries design management monitoring planning	550.00			
Admin	150.00			
Overheads	200.00			
<b>Total</b>	<b>£2744</b>			<b>£1372</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

A carer is someone of any age who provides unpaid support to family or friends who could not manage without this help. This could be caring for a relative partner or friend who is ill frail disabled or has mental health or substance misuse problems. Bradford on Avon has one of the highest proportion of carers within their populations in Wiltshire - 11.5% of its total population are unpaid carers. Of the 184 carers living in Bradford on Avon who have taken our Initial Assessment in the last three years 35 can never do the things they want to do 36 always or frequently feel lonely or isolated 24 never feel in control of their lives and 69 struggle to feel positive about the future. It is critical that carers have time to be themselves develop new skills and feel involved in the community. Carers in Bradford on Avon need support to do this and to feel recognised valued and supported by their community. Singing in a choir can help with this as it has been proven to have many health benefits - both mental and physical short and long-term. It helps forge social bonds and is particularly valuable to carers who offer suffer feelings of loneliness and isolation. It is therapeutic and leads to a sense of happiness and wellbeing which are essential for carers to experience to keep themselves well and able to carry on caring. Given the popularity of the recently established Carers Cafe in Bradford on Avon and the keen interest about the Support Group starting in February 2020 we are confident that there is a demand for a carers choir in Bradford-on-Avon and that the choir will be well-attended approximately 15-20.

**14. How will you monitor this?**

We will monitor the impact and outcomes of the events through a record of attendance participant evaluation forms quotes from carers attending feedback from staff/volunteers attending photos of the event. We will also endeavour to provide a case study to share with the Area Board.

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

Carer Support Wiltshire CSW is committed to safeguarding and promoting the welfare of children young people and vulnerable adults engaged in the breadth of its activities. We have a safeguarding policy which outlines the duty and responsibility of staff volunteers and trustees working on behalf of CSW in relation to the protection of vulnerable adults from abuse. All CSW staff undergo mandatory Safeguarding Vulnerable Adults from Abuse Training which is refreshed every three years. Managers undertake the Wiltshire Council Safeguarding Vulnerable Adults from Abuse Training for managers. The designated Vulnerable Adult Protection Officer for CSW is the Chief Executive. The role of the designated officer is to oversee all instances involving adult protection that arise within CSW. They will respond to all vulnerable adult protection concerns and inquiries. Specialist training is provided for this member of staff.

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We will evaluate the success of the carers choir make any improvements needed and apply for further funding from Wiltshire Council or other organisations community groups trusts foundations who want to be involved in supporting carers in their local area.

**17. Is there anything else you think we should know about the project?**

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

3655	Area Board Initiative	Cabinet to house defibrillator for public use in park	Bradford on Avon Rowing Club	£570.00
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**Submitted:** 07/02/2020 14:36:19

**ID:** 3655

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Area Board Initiative

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Cabinet to house defibrillator for public use in park

**6. Project summary:**

Bradford on Avon Rowing Club has purchased a fully automatic defibrillator for use by club members. However, it is felt that if we house the unit in the exterior wall of the boathouse alongside a public footpath then it will also be available to the public users of Barton Farm Country Park

**7. Which Area Board are you applying to?**

Bradford on Avon

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA15 1LF

**9. Please tell us which theme(s) your project supports:**

Health and wellbeing

Safer communities

If Other (please specify)

## 10. Finance:

### 10a. Your Organisation's Finance:

#### Your latest accounts:

01/2020

#### Total Income:

£25341.60

#### Total Expenditure:

£24000.60

#### Surplus/Deficit for the year:

£1341.00

#### Free reserves currently held:

(money not committed to other projects/operating costs)

£80490.17

#### Why can't you fund this project from your reserves:

We have purchased the defibrillator for use by the club but the proposal is for it to be housed in such a way that the public also benefit

We are a small community group and do not have annual accounts or it is our first year:

### 10b. Project Finance:

Total Project cost		£570.00		
Total required from Area Board		£570.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Lockable cabinet	570.00	Our reserves		25341.60
Total	<b>£570</b>			<b>£25341.6</b>

### 11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

### 12. If so, which Area Boards?

Bradford on Avon

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

All members of the public who use Barton Farm Country Park

**14. How will you monitor this?**

We will check at regular intervals to ensure that the equipment is in full working order

**15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project**

We have a Safeguarding Officer. All coaches have British Rowing Coaching qualifications which includes DBS checking

**16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The purchase will be a one-off exercise.

**17. Is there anything else you think we should know about the project?**

NA

**18. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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